



Overview and Scrutiny Committee

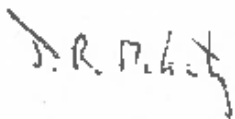
Meeting: Monday, 4th September 2023 at 6.30 pm in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP

Membership:	Cllrs. Field (Chair), Pullen (Vice-Chair), Durdey (Spokesperson), Ackroyd, Campbell, Castle, Dee, Evans, Hilton, Hudson, Hyman, Kubaszczyk, Sawyer, Toleman, Wilson and Zaman
Contact:	Democratic and Electoral Services 01452 396126 democratic.services@gloucester.gov.uk

AGENDA

1.	APOLOGIES To note any apologies for absence.
2.	DECLARATIONS OF INTEREST To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda notes.
3.	DECLARATION OF PARTY WHIPPING To declare if any issues to be covered in the Agenda are under party whip.
4.	MINUTES (Pages 5 - 10) To approve as a correct record the minutes of the meeting held on 3 rd July 2023.
5.	PUBLIC QUESTION TIME (15 MINUTES) To receive any questions from members of the public provided that a question does not relate to: <ul style="list-style-type: none"> • Matters which are the subject of current or pending legal proceedings or • Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers. To ask a question at this meeting, please submit it to democratic.services@gloucester.gov.uk by 12 noon on Wednesday 30 th August 2023 or telephone (01452) 396203 for support.
6.	PETITIONS AND DEPUTATIONS (15 MINUTES) To receive any petitions and deputations provided that no such petition or deputation is in relation to:

	<ul style="list-style-type: none"> • Matters relating to individual Council Officers, or • Matters relating to current or pending legal proceedings.
7.	<p>ACTION POINT ITEM (Pages 11 - 12)</p> <p>To note the outcome of any action points arising from previous meetings.</p>
8.	<p>GLOUCESTER GROWTH STRATEGY (Pages 13 - 14)</p> <p>To receive a briefing on the background and purpose of the Gloucester Growth Strategy and the planned approach to drafting the strategy.</p>
9.	<p>ALLOCATION OF THE GLOUCESTER UK SHARED PROSPERITY FUND (Pages 15 - 22)</p> <p>To receive an update on progress made in spending the budget allocated to Gloucester within the UK Shared Prosperity Fund (UKSPF) and intentions for the amount remaining unallocated within the Fund.</p>
10.	<p>TASK AND FINISH GROUP ON ENGAGEMENT WITH YOUNG PEOPLE - PROGRESS UPDATE (Pages 23 - 32)</p> <p>To receive an update on the implementation of the recommendations of the Task and Finish Group on Engagement with Young People.</p>
11.	<p>ANNUAL OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2023-24 (Pages 33 - 58)</p> <p>To agree the Annual Overview and Scrutiny Committee Work Programme 2023-24.</p>
12.	<p>DATE OF NEXT MEETING</p> <p>Monday 25th September 2023 at 6.30pm in Civic Suite, North Warehouse.</p>



Jon McGinty
Managing Director

Date of Publication: Friday, 25 August 2023

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, "securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

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- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.



OVERVIEW AND SCRUTINY COMMITTEE

MEETING : Monday, 3rd July 2023

PRESENT : Cllrs. Field (Chair), Durdey (Spokesperson), Ackroyd, Campbell, Castle, Dee, Evans, Hudson, Hyman, Kubaszczyk, Sawyer, Toleman, Wilson, Chambers-Dubus and Conder.

Others in Attendance

Cabinet Member for Performance and Resources, Councillor Hannah Norman

Cabinet Member for Culture and Leisure, Councillor Andrew Lewis
Monitoring Officer

Head of Finance and Resources

Asset Management Officer

Democratic and Electoral Services Officer

APOLOGIES : Cllrs. Hilton, Pullen and Zaman.

14. DECLARATIONS OF INTEREST

Councillors Conder, Campbell, Dee, Sawyer and Toleman declared an interest in agenda item 8 (Blackbridge Sports Hub) owing to their positions as Council Planning Committee Members. They left the room for the duration of this item and took no part in any aspect of the discussion.

15. DECLARATION OF PARTY WHIPPING

There were no declarations of party whipping.

16. MINUTES

RESOLVED – That the minutes of the meeting held on Monday 5th June 2023 were approved and signed by the Chair as a correct record.

17. PUBLIC QUESTION TIME (15 MINUTES)

There were no public questions.

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18. PETITIONS AND DEPUTATIONS (15 MINUTES)

There were no petitions nor deputations.

19. ACTION POINT ITEM

RESOLVED – That the Overview and Scrutiny Committee **NOTE** the updates.

20. BLACKBRIDGE SPORTS HUB

20.1 The Cabinet Member for Culture and Leisure, Councillor Andrew Lewis, introduced the report and explained that it proposed that Cabinet approve the acquisition of the freehold interest in land from Gloucestershire County Council, for the purpose of leasing the land plus additional land owned by the Council to Blackbridge Charitable Community Benefit Society (BCCBS) to build a community sports hub. He reminded the Committee that part of the land was currently subject to an outline planning application which was due to be considered by the Council's Planning Committee on Tuesday 4th July 2023.

20.2 Councillor Lewis expressed his support for the acquisition, noting that building a community sports hub in the south of the city would complement the Oxstalls facilities in the north. He also noted that the development of a community sports hub would support the aims of the Council's Sports and Physical Activity Strategy.

20.3 The Chair confirmed that he supported the Blackbridge development and that he felt as the local ward Member for Podsmead that it was the right thing for the Council to do. He further commented that he felt that a 125-year lease was a positive move in that it would provide security and preserve the land for that particular use. The Chair referred to the legal implications set out at section 10 of the report and risk and opportunity management implications set out at section 11, and asked whether these indicated that there were significant risks around the proposals, or whether the Council was simply being diligent. The Asset Management Officer explained that with a large scheme, there would inevitably be risks involved and the provisions set out in sections 10 and 11 of the report aimed to address these risks and cover every eventuality.

20.4 The Chair commended BCCBS for their work in leveraging additional funding, observing that it was impressive for a charitable organisation to obtain such a significant contribution towards the estimated £5 million cost of the scheme. Councillor Lewis noted that the Council had supported BCCBS but had stepped back from driving this exercise.

20.5 Councillor Wilson commented that the scheme was impressive and uplifting, and expressed the view that a community sports hub would be a positive contribution to the city. He further noted that BCCBS should be commended for raising so much money for the scheme. Councillor Wilson referred to 3.11 in the report and requested clarification as to access arrangements which the Asset Management Officer provided.

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- 20.6 Councillor Castle reflected on provisions at the Aspire Leisure facility and asked whether additional consideration needed to be given to car parking facilities at the sports hub. Councillor Lewis stated that parking provision was a matter which would have been considered by the Planning Committee when the initial Blackbridge Sports Hub application was determined back in June 2023 and noted that the Gloucestershire County Council Highways Team were satisfied that sufficient provisions were in place.
- 20.7 The Chair provided additional information around the proposed parking arrangements and stated that the scheme also included proposals for a dedicated entrance for pedestrians and cyclists by way of encouraging visitors to walk or cycle to the hub. He also noted that there was a bus stop nearby.
- 20.8 In response to further comments from Councillors Castle and Ackroyd, the Monitoring Officer reminded Members that the report related to acceptance of the transfer of land, and that as the Blackbridge Sports Hub had received planning permission back in June 2023, detailed arrangements would be delivered by a third party rather than the Council. Councillor Lewis also noted that issues raised by Members would have been taken into consideration during the planning stage.
- 20.9 The Chair suggested that if Committee Members had any further queries regarding the details of the scheme, they contact BCCBS or refer to the conditions of planning permission.

RESOLVED – That the Overview and Scrutiny Committee **NOTE** the report.

21. 2022-23 FINANCIAL OUTTURN REPORT

- 21.1 The Cabinet Member for Performance and Resources, Councillor Hannah Norman, introduced and summarised the report. She advised the Committee that the year-end position for the financial year 2022-23 was currently a decrease to the General Fund balance of £278k against a budgeted net zero position, and that the level of earmarked reserves had decreased by £3.209m to £4.264m.
- 21.2 Councillor Norman stated that 2022-23 had been a challenging year, with service areas still experiencing the impact of Covid-19 pandemic, the cyber incident of 2021 and rising inflation. She noted that there had been an additional pressure of £360k as a result of the Council providing increased support to Aspire Leisure Trust to assist with additional energy cost pressures during the year. Councillor Norman confirmed that parking levels had continued to increase and were now at normal pre-Covid levels, however inflationary pressures alongside a slow return to normal parking levels had led to an adverse position of £260k. She noted that the Council's IT had proved close to budget, despite significant spending needed to restore services following the cyber incident and that although the Commercial Property portfolio was averse to budget by £0.8m, it had contributed a net income of £2.57m.

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- 21.3 In relation to other portfolio areas, Councillor Norman confirmed that the outturn position for the Communities and Neighbourhoods was a minor underspend due to the performance of Shopmobility and community grants. Referring to the Culture and Leisure portfolio, she confirmed that the planning of works at the Museum of Gloucester to utilise the MEND grant funding in 2023-24 was underway.
- 21.4 Referring to paragraph 2.2(1)v in the report, Councillor Wilson asked how long it was likely to take for the volume of data to be fully analysed and reconciled. The Head of Finance and Resources confirmed that the process of re-hydrating the financial systems for 2021-22 was complete, and that the Finance Team were in the process of producing the 2021-2022 end of year accounts. He explained that once this was complete, the Finance Team would be able to work on the 2022-23 financial year. The Head of Finance and Resources noted that following this, there might be some adjustments but neither he nor the team expected material differences.
- 21.5 Councillor Wilson referred to the challenges caused by high inflation and the pandemic and noted his understanding that the Council had used the VAT shelter to hedge against the interest rate rises. He asked whether the rates had risen more than expected, to which the Head of Finance replied that they had. He confirmed that the Council had taken out short term borrowing to cover year 1, with rates expected to return to more normal levels over the next few years.
- 21.6 In response to an additional query from Councillor Wilson, the Head of Finance and Resources confirmed that the Council was still working within the expected parameters. Councillor Norman noted that the latest developments on interest rates were discussed on a regular basis at Major Projects Board and Cabinet Briefing meetings, and that she was confident in the advice being given.
- 21.7 In response to an additional query from Councillor Wilson regarding the outturn on Waste and Recycling, Councillor Norman confirmed that the Council's previous arrangement with Urbaser was on a fixed-rate basis, however its current arrangement with Ubico was a 'Cost Plus' model. She explained that this meant that if there was a cost increase, there would also be a cost to the Council, and encouraged ward Members to be mindful of these additional costs.
- 21.8 The Chair asked for clarification as to what the £305k in the Museum Bequest reserves was likely to be used for. It was clarified later in the meeting by the Head of Finance that the Museum Bequest reserves were intended to be used to support the Museum of Gloucester's development.
- 21.9 In response to an additional query from the Chair regarding the Lottery reserve, Councillor Norman explained that this reserve was utilised when lottery players had not allocated to a certain charity, as this money was put into a centralised reserve for the Communities Team to allocate to various charitable organisations.

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21.10 Councillor Hyman referred to the narrative concerning prompt payment performance at 8.1 in the report and asked whether the Council was now up to date with payments. The Head of Finance confirmed that the Council had paid all suppliers promptly, however the cyber incident had caused a delay in producing the data.

21.11 In response to a question from Councillor Wilson regarding car parking revenue, Councillor Norman referred to the recommendation made by the Overview and Scrutiny Committee which had been accepted by Cabinet to include additional narrative in quarterly Financial Monitoring Reports on car parking usage and income performance. She confirmed that updated figures on car parking usage would be provided in the Quarter 1 Financial Monitoring Report.

RESOLVED – That the Overview and Scrutiny Committee **NOTE** the report.

22. ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2022-23

22.1 The Chair introduced the Annual Report of the Overview and Scrutiny Committee 2022-23 and invited comments from Members. He advised that the Annual Report was due to be considered by Council on 13th July.

22.2 Councillor Wilson expressed his view that the report provided a good summary of the Committee's achievements over the year.

22.3 The Chair reflected on the amount of work undertaken by the Overview and Scrutiny Committee during 2022/23 and thanked Members for their contributions. He highlighted that it was testament to the Overview and Scrutiny Committee that recommendations were nearly always accepted by Cabinet.

RESOLVED – That the Overview and Scrutiny Committee **NOTE** the Annual Report.

23. OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME AND COUNCIL FORWARD PLAN

23.1 The Chair introduced the latest version of the Council Forward Plan and invited suggestions as to any items members wished to add to the Overview and Scrutiny Committee Work Programme.

23.2 The Democratic and Electoral Services Officer informed Members that arrangements would be made in due course for an Annual Work Programming Workshop following the recommendation of the Peer Review Panel.

23.3 Councillor Hyman suggested that the Committee request an update from the Council's appointed representative on Gloucestershire Airport Ltd. The Chair noted that the Overview and Scrutiny Committee were due to receive an update from the Chairman and Managing Director of Gloucestershire Airport

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at an upcoming Special Meeting of the Overview and Scrutiny Committee meeting. He suggested if Members had any queries or issues to raise in the meantime, that they ask a question at full Council or a Cabinet meeting. Councillor Norman noted that the appointed representative would report to the Leader of the Council.

- 23.4 The Chair noted that the Overview and Scrutiny Committee had requested the Community Infrastructure Levy (CIL) Review Report at the meeting on 4th September 2023. He observed that this report was also on the Cabinet Forward Plan for July 2024. It was agreed that clarity would be sought from relevant Officers as to whether this was an update report.
- 23.5 Councillor Dee suggested that the Committee consider the next Council Plan Update and Members agreed to add this item to the Overview and Scrutiny Committee Work Programme.
- 23.6 The Chair asked whether Members would be interested in considering the Festivals and Events Report and it was agreed that this item would be added to the meeting on 8th January 2024.

RESOLVED –

- 1) That the Overview and Scrutiny Committee Work Programme be updated to reflect the above and
- 2) To **NOTE** the Work Programme.

24. DATE OF NEXT MEETING

Monday 4th September 2023.

Time of commencement: 6.30 pm hours

Time of conclusion: 7.14 pm hours

Chair



OVERVIEW AND SCRUTINY COMMITTEE

Monday 4th September 2023

ACTION POINTS ARISING FROM COUNCIL NOTICES OF MOTION

1. **Meeting Date:** Council, Thursday 7th July 2022

Notice of Motion: Wildflowers

'Council notes that wildflower meadows have been planted in many areas of Gloucester and that these areas have been very popular with residents and a boon to mental health.

Council further notes that wildflowers enhance an area and help improve biodiversity through giving a habitat to bees, insects and other wildlife.

Council resolves to thank the funders, officers and volunteers involved, for their work in planting the wildflower meadows.

Council agrees to look for potential new sites, whilst remaining within the council budget, by collaborating with volunteer groups and charities to plant more wildflowers across the city in the future.'

Update:

Due to the need to find areas of open space for tree planting, it is proving difficult to identify additional space for wildflowers. However, there are areas of Gloucester Park which are being investigated as locations for wildflowers. It is hoped that the addition of appropriate wildflower planting would support the Council's ambition to achieve a Green Flag for Gloucester Park.

If Members have ideas for areas in their wards that are suitable for wildflower planning, we would welcome their suggestions.

Gloucester Growth Strategy

Project Brief

August 2023

Gloucester City Council is preparing a Growth Strategy for the city of Gloucester. This project brief presents the background and purpose of the Strategy and it outlines how the Council is drafting it.

The project is managed by David Evans, City Growth & Delivery Manager - David.evans@gloucester.gov.uk. Consultation, preparation/compilation of the supporting evidence and drafting of the published document is being undertaken by Neil Hopwood – Neil.hopwood@gloucester.gov.uk

Gloucester is an ambitious and growing city. In recent decades it has changed significantly, seeing new and changing communities, new commerce, and the renewal of much of its former industrial past. In the city centre the past 40 years have witnessed the transformation of the Gloucester Docks and the regeneration of much of the adjacent city centre. The Council maintains an ambitious regeneration programme, supporting and facilitating the redevelopment of key major sites to accommodate new infrastructure, homes and business premises. Issues like climate change, the transformation of the high street, and the emergence

of new industries and ways of working mean that Gloucester needs to continually adapt to grow to meet new opportunities.



What's the purpose?

The Growth Strategy will set-out how Gloucester aims to *build a greener, fairer and better place* (ref Council Plan 2022-24), providing strategic direction not only to the Council but to its partner

organisations, businesses and the public. It will be city-wide and will present a summary of:

- The recent progress made in securing growth and regeneration
- The challenges that need to be addressed through growth
- Gloucester's strengths and the opportunities facing the city.
- Proposed funding/delivery options for identified projects/programmes

The Growth Strategy will also guide the Council's investment in the regeneration of the city centre, highlighting opportunities for its own properties and that of third parties as well as providing context for

- Housing and population growth
- Social inclusion
- Economic inclusion
- Addressing climate change
- City centre regeneration
- Digital infrastructure and inclusion
- Culture and leisure
- Building stronger communities

future bids to external funding sources, including Government. It will focus on physical growth and development within the municipal boundary of the City and will have a nominal five year period (to 2028) to enable short and medium term planning.

How is the Growth Plan being prepared?

The Plan is being drafted by Gloucester City Council in consultation with key partners and stakeholders including the Gloucester City Centre Commission who will provide a more formal advisory role. It will be prepared over the period June to December 2023. Following drafting and consultation with partner organisations the Strategy will be presented to Gloucester City Council Cabinet for adoption in spring 2024.



Section 1 - Context

- Desk top review of strategies and Plans:
- Review of the city's strengths, weakness, opportunities and threats
- Discussion with key stakeholders – within and without Gloucester City Council

Section 2 - Aims and plans

- Key aims and objectives
- Action plans

Section 3: Consultation

- Gloucester City Council members and service managers,
- Partner organisations and stakeholders

Production timescale

June 2023	Presentation of terms of ref to Cabinet Briefing and to City Centre Commission
June 2023	commence recruitment of resources
August – Sept 2023	draft Section 1, including discussions with main partners
Oct 2023	draft Sections 2 and 3
Nov – Dec 2023	consult with partners
Jan 2024	produce draft for submission to SMT and Cabinet Briefing
Feb 2024	Adoption by Cabinet

Gloucester City Council

Meeting:	Overview & Scrutiny Committee	Date:	4 September 2023
Subject:	Allocation of the Gloucester UK Shared Prosperity Fund.		
Report Of:	Councillor Richard Cook, Leader of the Council		
Wards Affected:	All wards		
Key Decision:	No	Budget/Policy Framework:	No
Contact Officer:	David Evans, City Growth & Delivery Manager		
	Email:	Tel: 01452 396847	
	david.evans@gloucester.gov.uk		
Appendix:	1. Summary of Projects being supported by the Gloucester allocation of the UK Shared Prosperity Fund		

1.0 Purpose of Report

- 1.1 To advise Overview and Scrutiny Committee of progress in spending the budget allocated to Gloucester within the UK Shared Prosperity Fund (UKSPF), and of Officers' intentions for the amount remaining unallocated within the Fund.

2.0 Recommendation

- 2.1 That Overview and Scrutiny Committee notes the progress made in spending the Gloucester UKSPF and Officers' plans to allocate the remaining fund, and makes any further recommendations as necessary.

2.0 Background and Key Issues - Overview of the UK Shared Prosperity Fund

- 2.1 The report to Cabinet in July 2022 presented the background to the UKSPF and the consultative process undertaken over the period May to July 2022 to prepare an Investment Plan. Cabinet agreed that, subject to the Investment Plan being approved by DLUHC, the allocation of the fund would be delegated to The Leader in consultation with relevant officers. The Investment Plan was submitted to DLUHC in August 2022 following sign off by The Leader and was approved in December 2022.
- 2.2 During September to November 2022 the Council invited local organisations within community, environment and business sectors to submit Expressions of Interest (Eols) to deliver projects and services. 49 Eols were received requesting funding totalling just over £5.1m. Evaluation of the Eols was undertaken by a small panel comprising the City Growth and Delivery Manager, The Community Wellbeing Officer and two external advisors, one from the community sector and the other representing local small businesses.

2.3 A short list of applications was proposed to the Leader who approved it in consultation with the Managing Director. A summary of the approved projects is at Appendix 1.

3.0 Progress Update

3.1 Having already invited Expressions of Interest and provisionally allocated the fund, the Council was able to act promptly at the end of 2022 to commission projects prior to the end of the financial year. This meant that by the end of March £85,502.61 of the £180,383 allocated to Gloucester in year 1 was spent.

3.2 The following table presents a summary of the activities undertaken and services provided through the UKSPF during its first year.

Applicant	Project	UKSPF award – year 1 (£)	Progress report
Roots Coffee & Community CIC	Roots Refills	£12,000.00	UKSPF funding has bridged the gap for this project which has seen 100sqm of new shopfloor space created to address food poverty in Kingsholm – affordable refills
The Friendship Café*	The Coffee Shop at Friendship Cafe	£7,000.00	Works to renovate 50sqm of café space were completed in winter 2022/2023 and the café is back in use. Ready for phase 2 the spillover/meeting space adjacent to the café. *Payment taken out of Y1 underspend.
Read With Me	Gloucester Children – Literacy to prosperity	£3,000.00	UKSPF funding has allowed Read With Me to cater to 1000 additional children in Gloucester, through the recruitment of an administrator
Gloucester City Council	Gloucester City Centre Vision	£18,576.00	Cabinet endorsed the 5-year vision in March. Expenditure incurred related to research carried out by the University of Gloucestershire to inform the vision plus production costs.
Hartpury University	Hartpury University Sports Business Hub Outreach	£15,000.00	Officer recruited to post. Scoping exercise underway to find local community sports hubs to work alongside University graduate scheme

Gloucestershire Wildlife Trust	Gloucester Nature Park	£16,984.00	GWT continues to progress the development of the Nature Park. A Steering Group has been set up comprising the main stakeholders, which is chaired by the Leader of the City Council.
Llanthony Secunda Priory Trust	Llanthony Wellbeing an Activity Project	£14,310.00	Llanthony Secunda Priory have cleared the site in question and undertaken the necessary ecological surveys for the Wellbeing and activity spaces
The GUST on behalf of Voices Gloucester	Voices Gloucester	£5,000.00	Voices Gloucester have funded over 20 cultural based activities, drawing in stakeholders and audiences from across the city and wider
Admin cost		£992.61	Employment of Economic Growth Officer - UKSPF
TOTAL		£85,502.61	

3.3 The Council recruited an Economic Growth Officer to the City Growth & Delivery team in March 2023 to administer the programme. This post is funded from the grant given to the Council to produce the Investment Plan (£20,000) plus 4% of the total allocation that the Council is allowed to use for this purpose. The Officer takes a proactive role in supporting the beneficiary organisations to ensure delivery of projects.

3.4 Mindful that a significant number of applicants were unsuccessful in securing UKSPF funds the Council commissioned Gloucestershire VCS to provide training for VCSE organisations. Delivered alongside the Growth Hub at the Oxstalls Campus of the University of Gloucestershire, 198 places were offered over the 5 modules. Staff from 67 organisations were supported across the county of which 26 were within Gloucester. The Council contributed £2,000 towards the programme, funded from existing budgets.

3.5 DLUHC advised in July that the Council's end of Year 1 report, which included a plan to spend its underspend, was sufficiently robust and authorised expenditure of the underspend and the year 2 allocation.

4.0 Allocation of Remaining UKSPF monies

4.1 The Council did not allocated £160,237.92 of the grant. This was deliberate to enable the Council to adapt to changing local needs as the programme evolved.

- 4.2 Officers intend to hold a second round of allocation during Autumn 2023, inviting community-based organisations to again submit Expressions of Interest for projects that will end by March 2025. It is proposed that the £160,237.92 available will be allocated in smaller amounts than in the first round so that a greater number of organisations will benefit. As stipulated in the Government's allocation a minimum amount each year has to be spent on capital. Therefore, of the underspend, £93,518 has to be spent on capital to meet DLUHCs terms for grant payment. The remaining £66,719.92 may be spent on either revenue or capital projects.
- 4.3 Once again, applicants will be required to demonstrate how they meet the priorities set out in the adopted Investment Plan (which is at <https://www.gloucester.gov.uk/business-economy/gloucester-shared-prosperity-fund/>)
- 4.4 Review and shortlisting of submissions will take place during December 2023 drawing on in-house officer advice. As per Cabinet's resolution the allocation of the fund will be made by the Leader in consultation with the Managing Director. The decision-making process will be recorded in a transparent manner, available for scrutiny should a stakeholder or third party request it.

5.0 Social Value Considerations

The UKSPF presents the opportunity for the Council to direct funding towards several social value priorities, notably those identified within the Government Guidance, namely: communities and place; supporting local business, and people and skills.

6.0 Environmental Implications

The UKSPF presents the opportunity for the Council to direct funding towards projects and services that will have a direct impact on improving the built and the natural environment. The Investment Plan includes improving the environment and tackling climate change as specific interventions within the Communities and Place Investment Priority.

- 6.1 Two particular projects that are being funded by the UKSPF and which will have a significant beneficial impact on the natural environment. These are the Gloucester Nature Park and the Llanthony Secunda Wellbeing and Activity project.

7.0 Alternative Options Considered

None

8.0 Reasons for Recommendations

To invite the Overview and Scrutiny Committee's views on the progress of the Gloucester UKSPF.

9.0 Future Work and Conclusions

Commence promotion of EOIs	Mid October
Closing Date for Submission of EOIS	30 November
Shortlisting of Projects by officers	December

Approval of shortlist by The Leader and Managing Director	Early January 2024
Round 2 funded projects: Delivery of successful EOIs	February 2024 to March 2025*

*Start date dependent on DLUHC payment of Grant for Y3 2024/25)

10.0 Financial Implications

- 10.1 Monitoring of the expenditure of the Gloucester UKSPF is supported by a member of the Accountancy service, with regular review undertaken as part of the monthly budget review with the City Growth & Delivery Manager.
- 10.2 Payments to all third parties are made in arrears and following receipt by officers of evidence that the expenditure has been incurred on items previously agreed. This is a grant funded project, there are no additional resource requests as a result of this report.

11.0 Legal Implications

- 11.1 One Legal have not been instructed to advise on the terms of the agreement between DLUHC and the Council but would recommend that care be taken to ensure that all the requirements of the scheme are complied with and actioned accordingly to reduce and mitigate risks.
- 11.2 Officers can consult One Legal to ensure that appropriate terms and conditions are attached to the award of grant monies under the Fund.
- 11.3 The Subsidy Control Act 2022 applies to any financial assistance given by a public body to an enterprise. This may include grants to charities and not for profit organisations depending on what they are using the money for. Officers should therefore consider on a case-by-case basis whether the grant funding constitutes a subsidy with assistance from colleagues from One Legal.

Contact: One Legal
E-mail: legal.servies@onelegal.org.uk
Tel no: 01684 272691

12.0 Risk & Opportunity Management Implications

Risks
<p>Risk 1: Underspend or overspend within one financial year Mitigation: Officers will remain in contact with DLUHC scheme managers to keep them informed of the spending profile throughout the year.</p> <p>Risk 2: demand for the UKSPF significantly exceeds the amount of funding available. Mitigation:</p> <ol style="list-style-type: none"> I. The Council will be explicit at the beginning of each funding round over the amount of funding available and will emphasise that the funding process is competitive. II. the Council will advise unsuccessful applicants of other potential sources of funding

Risk 3: The Council has inadequate capacity to administer the UKSPF appropriately.

Mitigation:

- I. Additional and dedicated staffing resource has been brought in
- II. Officers liaise with nearby District Councils to share best practice in the administration of the fund
- III. Council officers will maintain contact with DLUHC throughout the process

Risk 4: The needs of the city's residents and businesses change over the course of the 3 years of the programme.

Mitigation:

A percentage of the fund remained unallocated, to enable consideration to be given to the changing needs of the city as the programme evolves.

Opportunities

To direct funding towards several of the Council's identified priorities, notably those identified within the Council Plan, and which correlate with the Government's Investment Priorities, namely, communities and place; supporting local business, and; people and skills.

13.0 People Impact Assessment (PIA) and Safeguarding:

The PIA Screening Stage was completed and did not identify any potential or actual negative impact; therefore, a full PIA was not required.

14.0 Community Safety Implications

The UKSPF presents the opportunity for the Council to direct funding towards projects and services that will have a direct and positive impact on improving community safety within the city. One of the largest allocations made within the first round was towards a project led by the Office of the Police and Crime Commissioner in partnership with the City Council to improve safety in Gloucester centre.

15.0 Staffing & Trade Union Implications

A new post within the Place Service has been created and filled to administer the UKSPF programme.

Background Documents:

The Government's UK Shared Prosperity Fund Prospectus and associated documents are available at: [UK Shared Prosperity Fund: prospectus - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/92121/UK_Shared_Prosperty_Fund_prospectus_-_GOV.UK.pdf)

Report prepared by:

Nana Pierre, Economic Growth Officer

Nana.pierre@gloucester.gov.uk

01452 396819

Appendix 1

Summary of all UKSPF projects and allocation to date

Organisation	Project Name	Grant Award
Roots Cafe and Community CIC	Roots Refills	£35,040.00
Friendship Cafe	The Coffee Shop @Friendship café	£13,720.00
Young Gloucestershire	YG Education & Careers Hub	£61,248.00
Read with Me	Gloucester Children - literacy to prosperity	£23,040.00
Gloucestershire County Council	Employment and Skills Hub Outreach (ESHO) Project	£67,200.00
Gloucester City Council	5 year vision for Gloucester City Centre	£34,400.00
Hartpury University	Hartpury University Sports Business Hub outreach	£116,132.00
University of Gloucestershire	Gloucester Growth Hub	£212,160.00
GFirst LEP	County-wide coordination of the Growth Hub	£75,840.00
Gloucestershire Wildlife Trust	Gloucester Nature Park	£141,880.00
Gloucester Gateway Trust	Spark	£96,000.00
Blackbridge Community Benefit Society	Blackbridge Community and Sports Hub	£66,240.00
Gloucester City Council and Gloucestershire OPCC	Gloucester Safer Spaces Officer, Reporting and Consultation App	£208,320.00
Llanthony Secunda Priory	Llanthony Wellbeing and Activity project	£94,124.00
GUST on behalf of Voices Gloucester	Voices Gloucester	£24,200.00

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Recommendations of the Overview and Scrutiny Task and Finish Group on Engagement with Young People

Progress Update

Recommendation	Decision	Status	Comment / Update
Council-wide Recommendations			
It is recommended that all council consultations include a question relating to age, in order to establish the age range of residents taking part.	Accepted	In Progress	<p>A cross-departmental team was created in July 2023 to meet bi-monthly to review consultations/engagement across the Council and consolidate learning from data and other feedback.</p> <p>Gloucester Culture Trust and Gloucester Community Building Collective have also been invited to attend.</p>
It is recommended that a review of the City Council’s communications strategy takes place, specifically looking at how the Council could better engage with young people through the use of new social media channels.	Accepted	On hold	<p>The City Council’s Communications Strategy has recently been reviewed and updated following approval from the council’s Senior Management Team. It currently recommends the continued use of the City Council’s accounts on three social media channels – Facebook, Twitter and Linked In. Any further</p>

			<p>expansion of the council’s social media presence to platforms such as Tik Tok and Snapchat would need significant resource to run and maintain engagement. It is likely that to maximise engagement, the council would need to produce 3-4 videos a week and ideally to post content daily. In addition, the use of Tik Tok would need to be carefully considered due to questions around information security. A consultation around how the council communicates with young people is being carried out by the Youth Engagement Lead Officer and the results will be reviewed in due course.</p>
<p>It is recommended that the Task and Finish Group reconvene in 6 months’ time for a meeting with the new Youth Engagement Lead Officer to discuss progress on implementing their recommendations.</p>	<p>Accepted</p>	<p>Completed</p>	<p>The Task and Finish Group on Engagement with Young People met with the Youth Engagement Lead Officer on Wednesday 23rd August, and received an interim update on the implementation of their recommendations ahead of the progress update being provided to the Overview and Scrutiny Committee.</p>

<p>It is recommended that City Council reports pertaining to the Planning and Climate Change service areas include an additional section outlining whether and how the council has engaged with young people in respect of the proposed decision.</p>	<p>Accepted</p>	<p>In progress</p>	<p>The first draft of the Climate Change Action Plan is currently being reviewed by the City Council’s Climate Change Member Working Group. Consultation and engagement with young people will be undertaken when the document is in the second draft stage.</p> <p>In relation to planning, the new Statement of Community Involvement is due to be considered by Cabinet on 13th September 2023 and by full Council on 21st September 2023. This document sets out a range of methods as to how the council should engage with communities, including young people.</p>
<p>Service Specific Recommendations</p>			
<p>Planning (Development)</p>			
<p>It is recommended that the Planning Service consult directly with young people on major planning applications and regeneration schemes within the city through local schools and further education institutions</p>	<p>Partially Accepted</p> <p>The City Council receives many major planning applications each year; consulting young people on all would be onerous and probably yield little of</p>	<p>In Progress</p>	<p>The Youth Engagement Lead Officer is working with the planning team, colleagues at County Council level – including Child Friendly Gloucestershire - and VCS partners to explore a variety of ways to involve young people, shaped by them and what matters to them.</p>

	<p>value. However, a new 'Youth Engagement Lead' Officer is currently being recruited in partnership with Young Gloucestershire. Officers will explore if and how this role could effectively work with young people and engage in more significant proposals.</p> <p>However, it is important to note that planning legislation dictates how local authorities should engage the public in planning applications. Therefore, it would be necessary to exercise caution and equity in publicising planning applications.</p> <p>More widely, the Cabinet Member for Planning and Housing, and Officers, have and continue to engage with course leaders and students at</p>		<p>Early engagement is particularly important because the formal nature of the later stages are not easy to read and/or get feedback.</p> <p>Our approach to engagement/consultation will be based on a partnership model developed with young people which makes clear expectations and responsibilities when involving them in our decision making.</p> <p>This is likely to involve a city-wide action group for young people 16+ based on a paid peer research/education/campaign model linked to Youth Violence Prevention as well as voluntary models which give young people a variety of ways to share their thoughts and opinions, particularly young people that we don't hear from. It is hoped that this will be ready for December 2023.</p>
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	the University of Gloucestershire.		
It is recommended that the Planning Service implement innovative engagement tools, such as Digital QR codes on statutory planning notices and 'Dot-Voting', during formal consultation periods hosted in local communities.	<p>Partially Accepted</p> <p>The Council has an adopted Statement of Community Involvement (2015), which sets out different engagement methods that can be used for local plans, and the approach required and encouraged for more significant/major planning applications.</p> <p>For local plan consultations, it provides a menu of options that can be tailored to meet the scope of the consultation. This is currently being updated and a new version will be published in 2023, and includes engagement with schools, colleges and universities.</p>	In Progress	The City Council has now completed its public consultation on the draft Statement of Community involvement. The new draft sets out an updated range of methods as to how the council should engage with communities, including how we engage with young people. The draft Statement of Community Involvement will be considered by Council for adoption.

	<p>In addition to this, Officers will work with the Communities Team to design consultations that engage as effectively as possible with the community, including young people.</p> <p>Officers will explore whether a QR code can be added to statutory planning notices that take the user to Public Access.</p> <p>The answer provided to Recommendation 5 is also relevant.</p>		
Planning (Policy and Open Spaces)			
<p>It is recommended that when the council's Playing Pitch Strategy is updated, consideration is given to extending membership of the delivery group to include groups promoting physical play and activities as well as sports bodies.</p>	<p>Accepted</p>	<p>In Progress</p>	<p>The updated Playing Pitch Strategy is currently in very early stages; however when appropriate, Officers will consider extending the membership of the Playing Pitch delivery group as recommended by the Task and Finish Group.</p>

<p>It is recommended that when the council's Open Space Strategy is updated, consideration is given to extending any public consultations to grassroots community organisations.</p>	<p>Accepted</p>	<p>On hold.</p>	<p>The City Council's current Open Spaces Strategy was adopted in 2021 and will be in place until 2026. As such, the council is not yet pursuing an update to the strategy however this recommendation will be revisited when Officers look to update the strategy in the future.</p>
<p>Climate Change</p>			
<p>It is recommended that the Council uses the development of the Council's Climate Change Strategy and Action Plan as an opportunity to increase engagement with young people on local climate change challenges and solutions.</p>	<p>Accepted</p>	<p>In Progress</p>	<p>The Youth Engagement Lead Officer is meeting with Creative Sustainability who are leading on the youth engagement of the county plan at the end of August. She will work with the council's Climate Change and Decarbonisation Lead on sharing the consultation through emerging relationships with schools and community groups.</p>
<p>Democracy</p>			
<p>It is recommended that a document or information leaflet be created on a yearly basis and circulated to local schools. This should be in a format suitable for reading by young people,</p>	<p>Accepted</p>	<p>In Progress</p>	<p>This document has been completed and will be circulated to local schools for the Autumn 2023 school term.</p>

<p>featuring a range of updates on Council activity, presented in an interactive way such as through the inclusion of wordsearches, competitions and/or other child-friendly activities. This could also support PSHE lessons, with the document being used to encourage children to engage and discuss their thoughts and opinions on what is going on within the Council. However, we are conscious of the resource available within the council and would want to ensure this was as effective as possible to justify the commitment of resource.</p>			
<p>It is recommended that a guide suitable for young people on how Gloucester City Council works is developed and published online as an educational resource – explaining in easy-to-understand terms how the Council operates, its remit within the city, and how young people can get involved. This could be used by schools to support with lessons, as well as on</p>	<p>Accepted</p>	<p>In Progress</p>	<p>This document is in the final draft stages and will shortly be available on the City Council website. The document is in factsheet form and will be a downloadable resource which Members can use to supplement upcoming school, or community visits if they so wish.</p>

<p>an individual basis by young people and their families.</p>			
<p>Recommendation for Councillors</p>			
<p>It is recommended that City Councillors engage with schools to a greater extent and invite them on a yearly basis for a visit to, and tour of, the Council Chamber and Mayor’s parlour. This could include interactive activities such as mock debates, along with a focus on the history of the city, such as by encompassing a visit to Gloucester Museum.</p>	<p>Accepted</p>	<p>In Progress</p>	<p>This option remains open to Members. North Warehouse room bookings can be made via the Members’ intranet or by contacting the Council’s Business Support team.</p>

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**Gloucester City Council
Overview and Scrutiny Committee Work Programme 2023-24
Updated 24th August 2023**

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
4th September 2023			
Gloucester Growth Strategy	Briefing	Leader of the Council / City Growth and Delivery Manager	
Allocation of the Gloucester UK Shared Prosperity Fund	Update Report	Leader of the Council / City Growth and Delivery Manager	
Progress Update - Implementation of the Recommendations of the Task and Finish Group on Engagement with Young People	Progress Update		
Annual Work Programme of the Overview and Scrutiny Committee			
25th September 2023 (Special Meeting)			

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
Gloucestershire Airport Update – 10 Year Masterplan	Briefing/ Presentation	Leader of the Council Gloucestershire Airport Managing Director and Chairman	Requested by Overview and Scrutiny Committee
2nd October 2023			
30th October 2023			
Festivals and Events – Funding Process Update	Briefing	Cabinet Member for Culture and Leisure	Requested by Overview and Scrutiny Committee
Climate Change Action Plan	Cabinet Report	Leader of the Council	Requested by Group Leads
27th November 2023			

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
City Centre Resilience Session	To be scoped	Leader of the Council	Requested by Overview and Scrutiny Committee
Community Safety Review	To be scoped	Cabinet Member for Communities and Neighbourhoods	Requested by Overview and Scrutiny Committee
8th January 2024			
Festivals and Events Programme	Cabinet Report	Cabinet Member for Culture and Leisure	
Museum Development Plan – Progress Report	O&S Progress Report	Cabinet Member for Culture and Leisure	Requested by Overview and Scrutiny Committee
22nd January 2024 (Budget)			
Draft Budget Proposals (Including Money Plan and Capital Programme)	Cabinet Report	Cabinet	
5th February 2024			

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
Housing and Homelessness Strategy		Cabinet Member for Planning and Housing Strategy	Requested by Group Leads
26th February 2024			
2022-24 Council Plan Six Month Update	Cabinet Report	Leader of the Council	

Dates to be confirmed	Format	Lead Member (if applicable)/Lead Officer	Comments
Disposal of Herbert, Kimberley, and Phillpotts Warehouses	Cabinet Report	Leader of the Council	Requested by Overview and Scrutiny Committee
Community Infrastructure Levy (CIL) Charging Schedule	Cabinet Report	Cabinet Member for Planning and Housing Strategy	Requested by Overview and Scrutiny Committee
Asset Management Strategy	Cabinet Report	Cabinet Member for Performance and Resources	Requested by Overview and Scrutiny Committee

Dates to be confirmed	Format	Lead Member (if applicable)/Lead Officer	Comments
Water Quality Review	To be scoped	Leader of the Council	Requested by Overview and Scrutiny Committee

NOTE: The work programme is agreed by the Chair, Vice-Chair and Spokesperson of the Overview and Scrutiny Committee

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Gloucester City Council

FORWARD PLAN FROM AUGUST TO JULY 2024 (REVISED 16/8/2023)

This Forward Plan contains details of all the matters which the Leader believes will be the subject of a Key Decision by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent 12 months). A Key Decision is one that is:

- a decision in relation to a Cabinet function which results in the Local Authority incurring expenditure or making of a saving which is significant having regard to the budget for the service or function to which the decision relates; or
- a decision that is likely to have a significant impact on two or more wards within the Local Authority; or
- a decision in relation to expenditure in excess of £100,000 or significant savings; or
- a decision in relation to any contract valued in excess of £500,000

A decision maker may only make a key decision in accordance with the requirements of the Cabinet Procedure Rules set out in Part 4 of the Constitution.

Cabinet Members

Portfolio	Name	Email Address
Leader and Environment (LE)	Councillor Richard Cook	richard.cook@gloucester.gov.uk
Deputy Leader and Performance & Resources (P&R)	Councillor Hannah Norman	hannah.norman@gloucester.gov.uk
Planning & Housing Strategy (P&HS)	Councillor Stephanie Chambers	stephanie.chambers@gloucester.gov.uk
Culture & Leisure (C&L)	Councillor Andrew Lewis	andrew.lewis@gloucester.gov.uk
Communities & Neighbourhoods (C&N)	Councillor Raymond Padilla	raymond.padilla@gloucester.gov.uk

The Forward Plan also includes Budget and Policy Framework items; these proposals are subject to a period of consultation and the Overview and Scrutiny Committee has the opportunity to respond in relation to the consultation process.

A Budgetary and Policy Framework item is an item to be approved by the full City Council and, following consultation, will form the budgetary and policy framework within which the Cabinet will make decisions.

For each decision included on the Plan the following information is provided:

- (a) the matter in respect of which a decision is to be made;
- (b) where the decision maker is an individual, his/her name and title if any and, where the decision maker is a body, its name and details of membership;
- (c) the date on which, or the period within which, the decision is to be made;
- (d) if applicable, notice of any intention to make a decision in private and the reasons for doing so;
- (e) a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the decision is to be made;
- (f) the procedure for requesting details of those documents (if any) as they become available.

(the documents referred to in (e) and (f) above and listed in the Forward Plan are available on request from Democratic Services democratic.services@gloucester.gov.uk, Tel 01452 396126, PO Box 3252, Gloucester GL1 9FW. Contact the relevant Lead Officer for more information).

The Forward Plan is updated and published on Council's website at least once a month.

Page 10 of 10	KEY	= Key Decision	CM KEY	= Individual Cabinet Member Key Decisions
	NON	= Non-Key Decision	CM NON	= Individual Cabinet Member Non-Key Decision
	BPF	= Budget and Policy Framework		

CONTACT:

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned. To make your views known on any of the items please also contact the Officer shown or the portfolio holder.

Copies of agendas and reports for meetings are available on the web site in advance of meetings.

For further details on the time of meetings and general information about the Plan please contact:

Democratic and Electoral Services on 01452 396126 or send an email to democratic.services@gloucester.gov.uk.

SUBJECT (and summary of decision to be taken)	PLANNED DATES	DECISION MAKER & PORTFOLIO	NOTICE OF PRIVATE BUSINESS (if applicable)	RELATED DOCUMENTS (available on request, subject to restrictions on disclosure)	LEAD OFFICER (to whom Representations should be made)	
AUGUST 2023 - No meetings						
CM KEY Page 41	<p>The Provision of Places of Safety: Dispersed Temporary Safe Accommodation Dedicated for Domestic Abuse Victims</p> <p><u>Summary of decision:</u> To award the Places of Safety Contract to GreenSquareAccord, following a successful procurement exercise.</p> <p><i>Wards affected: All Wards</i></p>	7/08/23	Cabinet Member for Planning and Housing Strategy			Ruth Saunders, Director of Communities Tel: 01452 396789 ruth.saunders@gloucester.gov.uk

<p>Page 42</p>	<p>CM KEY</p> <p>New Cremators</p> <p><u>Summary of decision:</u> To replace the existing cremators at Gloucester Crematorium with new FTIII cremators.</p> <p><i>Wards affected: All Wards</i></p>	<p>22/08/23</p>	<p>Leader of the Council</p>	<p>The Chair of the Overview & Scrutiny Committee has agreed that this decision is urgent and cannot reasonably be deferred in order to comply with the notice requirements because to do so would be likely to seriously prejudice the Council's or the public's interests.</p>		<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>
<p>SEPTEMBER 2023</p>						
	<p>KEY</p> <p>Disposal of Herbert, Kimberley and Phillpotts Warehouses</p> <p><u>Summary of decision:</u> To update Cabinet on the progress for the disposal of this key property and to authorise negotiations with a new purchaser.</p> <p><i>Wards affected: Westgate</i></p>	<p>13/09/23</p>	<p>Cabinet Leader of the Council</p>			<p>Philip Ardley, Regeneration Consultant Tel: 01452 396106 philip.ardley@gloucester.gov.uk</p>

NON	<p>City Centre Conservation Area (CCCA) Appraisal</p> <p><u>Summary of decision:</u> To seek approval to undertake consultation for the CCCA Appraisal and Management Plan.</p> <p><i>Wards affected: All Wards</i></p>	13/09/23	Cabinet Cabinet Member for Planning and Housing Strategy			Ullin Jodah McStea, Principal Conservation Officer Tel: 01452 396794 ullin.mcstea@gloucester.gov.uk
KEY	<p>Kings Quarter The Forum Construction Review and Financial Update Report</p> <p><u>Summary of decision:</u> To update members on progress being made on the Forum Development in Kings Quarter.</p> <p><i>Wards affected: Westgate</i></p>	8/11/23 16/11/23	Cabinet Council Leader of the Council			Philip Ardley, Regeneration Consultant Tel: 01452 396106 philip.ardley@gloucester.gov.uk

KEY	<p>Community Infrastructure Levy (CIL) Charging Schedule</p> <p><u>Summary of decision:</u> To approve a draft new CIL Charging Schedule for public consultation.</p> <p><i>Wards affected: All Wards</i></p>	<p>4/09/23</p> <p>13/09/23</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Planning and Housing Strategy</p>			<p>Paul Hardiman, Joint Core Strategy CIL Manager paul.hardiman@gloucester.gov.uk</p>
NON	<p>Statement of Community Involvement</p> <p><u>Summary of decision:</u> To consider an updated Statement of Community Involvement.</p> <p><i>Wards affected: All Wards</i></p>	<p>13/09/23</p> <p>16/11/23</p>	<p>Cabinet</p> <p>Council Cabinet Member for Planning and Housing Strategy</p>			<p>Claire Haslam, Principal Planning Officer Tel: 01452 396825 claire.haslam@gloucester.gov.uk</p>
NON	<p>Financial Monitoring Quarter 1 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the first quarter 2023/24.</p> <p><i>Wards affected: All Wards</i></p>	<p>13/09/23</p>	<p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Hadrian Walters, Accountancy Manager Tel: 01452 396231 hadrian.walters@gloucester.gov.uk</p>

OCTOBER 2023						
Page 45	<p>NON</p> <p>Review of the S123 Notice for the Disposal of Open Space at Blackbridge</p> <p><u>Summary of decision:</u> To consider any representations received in response to the publication of the Public Notice giving notification of the Council's intention to dispose of Public Open Space at Blackbridge to Blackbridge Charitable Community Benefit Society by way of a 125 year lease.</p> <p><i>Wards affected:</i> <i>Podsmead</i></p>	11/10/23	<p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Melloney Smith, Asset Officer Tel: 01452 396849 melloney.smith@gloucester.gov.uk</p>
	<p>NON</p> <p>Green Travel Progress Report 2022-23</p> <p><u>Summary of decision:</u> Annual update on initiatives in the Green Travel Plan .</p> <p><i>Wards affected: All Wards</i></p>	11/10/23	<p>Cabinet Cabinet Member for Environment</p>			<p>Jon Burke, Climate Change Manager Tel: 01452 396170 Jon.Burke@gloucester.gov.uk</p>

NON	<p>Armed Forces Community Covenant Update</p> <p><u>Summary of decision:</u> To update Cabinet on the work done by Gloucester City Council to support current and ex-service personnel as part of the Gloucestershire Armed Forces Community Covenant.</p> <p><i>Wards affected: All Wards</i></p>	11/10/23	Cabinet Cabinet Member for Communities and Neighbourhoods			Isobel Johnson, Community Wellbeing Officer Tel: 01452 396298 isobel.johnson@gloucester.gov.uk
NOVEMBER 2023						
NON	<p>Annual Report on the Grant Funding Provided to the Voluntary and Community Sector</p> <p><u>Summary of decision:</u> To update Members on the impact of grant funding on the Voluntary and Community Sector (VCS) and value for money that has been achieved.</p> <p><i>Wards affected: All Wards</i></p>	8/11/23	Cabinet Cabinet Member for Communities and Neighbourhoods			Leanne Purnell, Community Wellbeing Officer Tel: 01452 396069 leanne.purnell@gloucester.gov.uk

NON	<p>Regulation of Investigatory Powers Act 2000 (RIPA) - Review of Procedural Guide</p> <p><u>Summary of decision:</u> To request that Members review and update the Council's procedural guidance on RIPA.</p> <p><i>Wards affected: All Wards</i></p>	8/11/23	Cabinet Cabinet Member for Performance and Resources			<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>
DECEMBER 2023						
NON Page 47	<p>Adoption of Validation Checklist</p> <p><u>Summary of decision:</u> To adopt an updated Validation Checklist for planning applications following the adoption of the Gloucester City Plan.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Cabinet Cabinet Member for Planning and Housing Strategy			<p>Jon Bishop, Planning Development Manager Tel: 01452 396562 jon.bishop@gloucester.gov.uk</p>

NON	<p>Draft Budget Proposals (including Money Plan and Capital Programme)</p> <p><i>Summary of decision:</i> To update Cabinet on the draft budget proposals.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23 22/01/24	Cabinet Overview and Scrutiny Committee Cabinet Member for Performance and Resources, Leader of the Council			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk
NON Page 48	<p>Treasury Management Six Monthly Update 2023/24</p> <p><i>Summary of decision:</i> To update Cabinet on treasury management activities.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Cabinet Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk
BPF	<p>Local Council Tax Support Scheme</p> <p><i>Summary of decision:</i> To advise Members of the requirement to review the Local Council Tax Support Scheme (LCTS).</p> <p><i>Wards affected: All Wards</i></p>	6/12/23 25/01/24	Cabinet Council Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk

NON	<p>Financial Monitoring Quarter 2 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the second quarter 2023/24.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Cabinet Cabinet Member for Performance and Resources			Hadrian Walters, Accountancy Manager Tel: 01452 396231 hadrian.walters@gloucester.gov.uk
NON	<p>Tourism and Destination Marketing Report 2023</p> <p><u>Summary of decision:</u> To update Members on the progress that has been made in achieving the Growing Gloucester's Visitor Economy Action Plan during 2023.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Cabinet Cabinet Member for Culture and Leisure			Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk

KEY	<p>Infrastructure Funding Statement 2023</p> <p><u>Summary of decision:</u> To approve for publication the Community Infrastructure Levy and S106 reports for 2022/23 and the Infrastructure List.</p> <p><i>Wards affected: All Wards</i></p>	6/12/23	Cabinet Cabinet Member for Planning and Housing Strategy			Paul Hardiman, Joint Core Strategy CIL Manager paul.hardiman@gloucester.gov.uk
JANUARY 2024						
Page 50 NON	<p>Energy Saving Initiatives and Projects Annual Report</p> <p><u>Summary of decision:</u> To update Cabinet on the energy saving initiatives and projects led by the Climate Change Manager.</p> <p><i>Wards affected: All Wards</i></p>	10/01/24	Cabinet Cabinet Member for Environment			Jon Burke, Climate Change Manager Tel: 01452 396170 Jon.Burke@gloucester.gov.uk

KEY	<p>Community Infrastructure Levy (CIL) Charging Schedule</p> <p><u>Summary of decision:</u> To approve a draft new CIL Charging Schedule for public consultation.</p> <p><i>Wards affected: All Wards</i></p>	10/01/24	Cabinet Cabinet Member for Planning and Housing Strategy			Paul Hardiman, Joint Core Strategy CIL Manager paul.hardiman@gloucester.gov.uk
KEY Page 51	<p>Festivals and Events Programme</p> <p><u>Summary of decision:</u> To seek approval for the 2024-25 Festivals and Events Programme.</p> <p><i>Wards affected: All Wards</i></p>	8/01/24 10/01/24	Overview and Scrutiny Committee Cabinet Cabinet Member for Culture and Leisure			Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk

FEBRUARY 2024						
BPF	<p>Final Budget Proposals (including Money Plan and Capital Programme)</p> <p><u>Summary of decision:</u> To seek approval for the final Budget Proposals for 2024-5, including the Money Plan and Capital Programme.</p> <p><i>Wards affected: All Wards</i></p>	7/02/24 22/02/24	Cabinet Council Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk
NON Page 52	<p>Cultural Strategy Update</p> <p><u>Summary of decision:</u> To provide Cabinet with an annual update in relation to the Cultural Strategy Action Plan.</p> <p><i>Wards affected: All Wards</i></p>	7/02/24	Cabinet Cabinet Member for Culture and Leisure			Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk

MARCH 2024						
NON	<p>2022-2024 Council Plan Six Month Update</p> <p><u>Summary of decision:</u> To provide an update on the delivery of the activities as outlined in the Council Plan 2022-2024, to build a greener, fairer, better Gloucester.</p> <p><i>Wards affected: All Wards</i></p>	<p>27/11/23</p> <p>6/03/24</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Leader of the Council</p>			<p>Liam Moran, Policy and Development Officer Tel: 01452 396049 liam.moran@gloucester.gov.uk</p>
NON Page 53	<p>Pay Policy Statement 2024/25</p> <p><u>Summary of decision:</u> To seek approval for the annual Pay Policy Statement 2024-25 in accordance with Section 38 of the Localism Act 2011.</p> <p><i>Wards affected: All Wards</i></p>	<p>6/03/24</p> <p>21/03/24</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk</p>

NON	<p>Capital Strategy</p> <p><u>Summary of decision:</u> To approve the Capital Strategy 2024-25.</p> <p><i>Wards affected: All Wards</i></p>	6/03/24 21/03/24	Cabinet Council Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk
BPF	<p>Treasury Management Strategy</p> <p><u>Summary of decision:</u> To seek approval for the Treasury Management Strategy.</p> <p><i>Wards affected: All Wards</i></p>	6/03/24 21/03/24	Cabinet Council Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk
NON	<p>Financial Monitoring Quarter 3 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the third quarter 2023-24.</p> <p><i>Wards affected: All Wards</i></p>	6/03/24	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources			Hadrian Walters, Accountancy Manager Tel: 01452 396231 hadrian.walters@gloucester.gov.uk

KEY	<p>Business Rates - Retail, Hospitality and Leisure Relief Scheme</p> <p><u>Summary of decision:</u> To propose a retail, hospitality, and leisure business rates relief scheme commensurate with government budget announcements.</p> <p><i>Wards affected: All Wards</i></p>	6/03/24	Cabinet Cabinet Member for Performance and Resources			Alison Bell, Intelligent Client Officer (Revenues & Benefits) alison.bell@gloucester.gov.uk
<p>APRIL 2024 - No meetings</p> <p>MAY 2024 - No Meetings</p> <p>JUNE 2024</p>						
NON	<p>Equalities Action Plan Annual Report</p> <p><u>Summary of decision:</u> To receive an update on activities undertaken to support the Equalities Action Plan.</p> <p><i>Wards affected: All Wards</i></p>	12/06/24	Cabinet Cabinet Member for Communities and Neighbourhoods			Liam Moran, Policy and Development Officer Tel: 01452 396049 liam.moran@gloucester.gov.uk

NON	<p>2022-2024 Year End Council Plan Update</p> <p><u>Summary of decision:</u> To provide an update on the delivery of the activities as outlined in the Council Plan 2022-2024 to build a greener, fairer, better Gloucester.</p> <p><i>Wards affected: All Wards</i></p>	12/06/24	Cabinet Leader of the Council			Liam Moran, Policy and Development Officer Tel: 01452 396049 liam.moran@gloucester.gov.uk
NON Page 56	<p>2023-24 Financial Outturn Report</p> <p><u>Summary of decision:</u> To update Cabinet on the Financial Outturn Report 2023-24.</p> <p><i>Wards affected: All Wards</i></p>	12/06/24	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk
NON	<p>Treasury Management Year End Annual Report 2023/24</p> <p><u>Summary of decision:</u> To update Cabinet on treasury management activities.</p> <p><i>Wards affected: All Wards</i></p>	12/06/24	Cabinet Cabinet Member for Performance and Resources			Greg Maw, Head of Finance and Resources Tel: 01452 396422 greg.maw@gloucester.gov.uk

JULY 2024						
NON	<p>Annual Report on the Grant Funding provided to the Voluntary and Community Sector</p> <p><u>Summary of decision:</u> To update Members on the impact of grant funding on the Voluntary and Community Sector (VCS) and value for money that has been achieved.</p> <p><i>Wards affected: All Wards</i></p>	10/07/24	Cabinet Cabinet Member for Communities and Neighbourhoods			Leanne Purnell, Community Wellbeing Officer Tel: 01452 396069 leanne.purnell@gloucester.gov.uk
NON	<p>Annual Risk Management Report</p> <p><u>Summary of decision:</u> To update Members on the Council's Strategic Risk Register.</p> <p><i>Wards affected: All Wards</i></p>	10/07/24	Cabinet Cabinet Member for Performance and Resources			Paul Brown, Senior Risk Management Advisor Tel: 01452328884 paul.brown@gloucestershire.gov.uk

ITEMS DEFERRED- Dates to be confirmed						
KEY	<p>Asset Management Strategy</p> <p><u>Summary of decision:</u> To seek approval for the Asset Management Strategy.</p> <p><i>Wards affected: All Wards</i></p>		<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jayne Wilsdon, Asset Management Officer Tel: 01452 396871 jayne.wilsdon@gloucester.gov.uk</p>